

Information

External Bachelor / Master thesis



TECHNISCHE
UNIVERSITÄT
DARMSTADT

MechCenter
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Would you like to write your thesis externally? Here you can find all the information regarding the **required informal application to the Dean of Studies for the approval of an external thesis.**

1. Before the application: Clarify support / task and, if necessary, restriction notice.

Thesis at **another department** of the TU Darmstadt

- A full-time professor of the other department and a full-time professor of the Department of Mechanical Engineering are jointly responsible for the topic, supervision, and evaluation of the thesis. Therefore, you must find both professors independently.

Thesis in an **industrial company**

- A professor from the Department of Mechanical Engineering supervises the thesis, i.e., giving, with his signature, the official approval to the assignment for the thesis registration.
- A co-supervisor from the industrial company is required, who must have at least the degree you are aiming for.
- The topic of the thesis **may not** overlap with the content of the external project work.
- If the industrial company requires a restriction notice, please contact us by phone for further information.

2. Application for approval of an external thesis

The following information must be included in the informal application:

- Surname, first name; matriculation number; postal address; e-mail address, and telephone number.
- Topic/title of the thesis.
- Specification of the department of the TU Darmstadt / address of the company.
- **Confirmation regarding expense allowance** (you are aware that you may not receive a salary, but only an expense allowance).
- **Confirmation regarding accident insurance** (you must be aware that you are not insured via the statutory accident insurance of The TU Darmstadt when working on your thesis. Therefore, before starting a thesis, students must arrange their accident insurance coverage with their industrial company or provide one by themselves).
- **You and the professor must sign the application** ("I support this application," date, professor's signature).
- Please send your signed letter as a PDF to pruefungsmanagement@mechcenter.tu-darmstadt.de.
- Wait for confirmation (approval) by e-mail. Then the thesis can be registered.

3. Registration after approval

- Please send an e-mail to pruefungsmanagement@mechcenter.tu-darmstadt.de as soon as you receive a signed assignment from the professor. Attach the signed assignment document to the e-mail so that the thesis registration can be done for you in TUCaN.
- Please indicate in this email if you are studying part-time at the time of registration.
- **You are not allowed to start working on the thesis until you have registered!**
- The assignment must contain the **title in German and English.**
- After the office of examination affairs has registered the thesis, the completion time starts.

For further information regarding **thesis registration** and **external thesis**, please refer to the attached links.